



# SightPROTECT

— BY ESSILOR —

## How to Submit a SightProtect™ Private Pay Order

You can now leverage *SightProtect* for Private Pay safety eyewear orders through VisionWeb. As a reminder, *SightProtect* orders for patients with coverage through their employer will continue to be placed through Exclaim.

1. Navigate to the **VISIONWEB ORDERING PORTAL**
2. **LOG IN** using your Username and Password

3. Click on **"SPECTACLE LENS ORDER"** under the **"ORDER NOW"** header

HOME   Order Now   Track Orders   Payer Transactions   Promotions   My Account   Technology Partners

= Welcome Essilor =   Customer Service: 1-800-874-8801

### What Would You Like to Do?

To begin, choose a quick link below or navigate using the menu bar above.

<b>Order Now</b> <ul style="list-style-type: none"><li>▶ <a href="#">Spectacle Lens Order</a></li><li>▶ <a href="#">Frame Order</a></li></ul>	<b>Track Orders</b> <ul style="list-style-type: none"><li>▶ <a href="#">Order Status</a></li><li>▶ <a href="#">Pending Orders</a></li><li>▶ <a href="#">Archives</a></li></ul>	<b>Access My Account</b> <ul style="list-style-type: none"><li>▶ <a href="#">Add a Supplier</a></li></ul> <b>Payer Transactions</b> <ul style="list-style-type: none"><li>▶ <a href="#">Process Payer Transactions</a></li><li>▶ <a href="#">Take a Tour</a></li></ul>
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4. **FILL IN** the patient's information to start a new order.

5. Select an approved *SightProtect* lab from the **“LABORATORY”** drop down list and the corresponding Billing/Shipping Account. [Click here](#) for a full list of labs that process *SightProtect* jobs.
6. In the **“JOB TYPE”** drop down list, select **“SAFETY PACKAGE”**.
7. In the **“PACKAGE”** drop down list, select **“SIGHT PROTECT PRIVATE PAY”**. Your *SightProtect* lenses and frame options will then appear below:

VisionWeb 
[User Guide](#)  
[Customer Service](#)  
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New Order

**New Order** [ red asterisk denotes required field ] Instructions

Patient Last Name \*  Patient First Name

Sphere \* Cylinder \* Axis \* Addition  
 RE +02.00 -02.00 2 +02.00  
 LE +02.00 -02.00 2 +02.00

Dist. PD \* Dist. PD \* Near PD \* Near PD \* Height \* Height \*  
 30.00 30.00 30.00 30.00 30.00 30.00  
 (RE) mm (LE) mm (RE) mm (LE) mm (RE) mm (LE) mm

Laboratory \* Billing/Shipping Account \*  
 ELOA VisionSource Test - Austin, TX 1 / 1

**Job Type \*** Safety Package **Lens Type \*** [Select] **Package \*** Sight Protect Private Pay

**Lens Design \*** Flat Top 25, Flat Top 28, Flat Top 35, Flat Top 45, Blended Seg 25mm  
**Lens Material \*** Plastic 1.74, Plastic 1.74 Essential Blue Series, Plastic 1.74 Transitions 8 Brown, Plastic 1.74 Transitions 8 Gray, Plastic 1.67

**Available Treatments (Click Once To Add)** Style Mir Red, Style Mir Blue, Style Mir Gold, Style Mir Green, Style Mir Pink  
**Selected Treatments (Click Once To Remove)**

Treatment Comments to Lab (only for treatments)

**Model \*** Oakley Det Cord, Oakley Shocktube, ON-GUARD OG 800, ON-GUARD OG078  
**Size \***  **Color \***  **Temple Type \***

PO Number  Department Number  Employee Number

Dispenser Notes - This information is for your internal use only and will not be shared with the laboratory.

8. After choosing the appropriate lens and frame options, input the necessary Additional Information and then click **“SEND ORDER NOW”** to place the order.

**If you have any questions regarding the ordering process for *SightProtect* Private Pay jobs, please email [sightprotectecp@essilorusa.com](mailto:sightprotectecp@essilorusa.com). For questions regarding your job in process, please reach out directly to that lab as you normally would.**

